

## PROCEDURE FOR OBTAINING RECOGNITION OF DUAL EDUCATION FOR OFFICIAL BACHELOR'S AND MASTER'S UNIVERSITY PROGRAMMES

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### 1. REFERENCE FRAMEWORK

This first section will attempt to explain the reference framework of this procedure and of the Unibasq-Basque University System (SUV) Quality Labels.

Thus, and with regard to the regulation of the scope of the Autonomous Community of the Basque Country, it is worth referring, firstly, to Decree 274/2017, of 19 December, on the implementation and suppression of official university education leading to Bachelor's, Master's and Doctoral programmes, which establishes that official university education in the Basque Country must be defined and organised in accordance with the principles and criteria that inspire and govern the European Higher Education Area (EHEA). This framework responds to the fundamental objective of training highly qualified human capital that provides an adequate response to the socio-economic needs of the Basque Country; on the other hand, it is indicated that it must address the specific characteristics and strengths of the Basque education system, as well as those of Basque and European society in general. Article 4 of the Decree establishes that the offer of official university Bachelor's Master's and Doctorate programmes in the Basque Country will be categorised into basic, intermediate and advanced levels, considering the education vectors based on innovative methods and methodologies, internationalisation, and relations with companies, institutions and other entities, with the aim of improving the information to society on the characteristics of the SUV. The Decree also establishes that Unibasq will develop and make public the protocols and procedures for the categorisation of education according to the aforementioned vectors<sup>1</sup>.

Likewise, the Order of 27 July 2018, of the Basque Minister of Education, on the categorisation of official Bachelor's and Master's programmes, also aims to regulate the categorisation of official Bachelor's and Master's programmes offered by the SUV into basic, intermediate and advanced levels, in order to increase information to society on the characteristics of this System. Along the same lines, the 2019-2022 University System Plan defined by the Basque Government's Department of Education promotes Dual University Education where work in companies is carried out

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<sup>1</sup> It should be recalled at this point that Article 48 of Act 3/2004, of 25 February, on the SUV and Act 13/2012, of 28 June, on Unibasq, assign to Unibasq the responsibility for the assessment of the qualifications of the universities that have their registered offices in the Basque Autonomous Community.

simultaneously with university education. Likewise, in the deployment of the University-Business Strategy Plan 2022 of the Basque Government Department of Education, the need was established to define a series of dual mentions or recognitions in Bachelor's and Master's programmes within the framework of the objective of implementing University-Business Mentions or recognition for Bachelor's, Postgraduate and Doctorate programmes.

Likewise, in May 2020, within the Working Group of the Basque Council of Universities on the University-Business sphere, Dual University Education was defined as education aimed at developing an integrated learning project in the academic and professional environment, with a special co-responsibility between the university, the company or entity and the students in its co-design and co-development. It was also established that Dual University Education is oriented towards the appropriate training of students to ensure both their comprehensive university education, as well as their qualified employability and their capacity for entrepreneurship, creativity and innovation.

At the national level, there is a lack of specific regulation. Only the draft Royal Decree that would replace Royal Decree 1393/2007 of 29 October 2007, which establishes the organisation of official university education and its subsequent amendments, refers to this Dual University Education, given that it regulates the Dual Mention in Bachelor's and Master's degrees. Article 18 of the draft Royal Decree states that official Bachelor's and Master's degrees may include the Dual Bachelor's and Dual Master's programmes, respectively, provided that the following circumstances are met:

- a) The syllabus will include compulsory external placements that will account for between 25 and 50 per cent of the credits, in Bachelor's programmes of 240 credits; between 20 and 40 per cent of the credits, in Bachelor's programmes of 180 credits; and at least 40 per cent of the credits or at least 30 credits, in University Master's programmes. It also states that these percentages must include the final project for the Bachelor/Master's programmes. The article also includes a reference to the fact that the compulsory external academic placements will be carried out in a company or entity and will consist of the execution of an employment contract with the student, for a duration at least equal to that of the compulsory external academic placements required to obtain the dual mention. The purpose of the employment contract will be to carry out tasks that are directly related to the Bachelor's or Master's programme studies, ensuring at all times the possibility of combining work and academic activity.

In this regard, and due to its indirect influence, reference should also be made to the regulation contained in the University Student Statute, approved by Royal Decree 1791/2010, of 30 December, which recognises in Article 8 the right of undergraduate students to have the possibility of carrying out internships, curricular or extracurricular, which may be carried out in external entities and in the centres, structures or services of the university, according to the planned modality and guaranteeing that they serve their training purpose (section f) and to have effective academic and professional supervision (...) in the external placements provided for in the syllabus (section g).

Likewise, Royal Decree 592/2014, of 11 July, which regulates external academic placements for university students, develops the objectives of the placements, the collaborating entities and the recipients, requirements, tutorials and contents of the educational cooperation agreements. Furthermore, this regulation must promote the incorporation of students on internships in the field of public administrations and companies (we will use the term "entities" for all of them, whether for-profit or not-for-profit, public or private), promoting the employability of future professionals, fostering their capacity for entrepreneurship, creativity and innovation and responding to the commitment to economic transformation based on the knowledge society.

At the level of quality assurance in the EHEA, reference should also be made to the framework established by the Standards and Guidelines for Quality Assurance in the EHEA – known by the acronym ESG– developed by the E4 Group (European Association for Quality Assurance in Higher Education (ENQA), European Students' Union (ESU),

European University Association (EUA), European Association of Institutions in Higher Education (EURASHE), in cooperation with Education International (EI), BUSINESSEUROPE and the European Quality Assurance Register (EQAR), among others.

Likewise, and returning to the sphere of the Basque Country, reference should be made to the policy of promoting quality management in Basque organisations, driven by Euskalit, the Basque Foundation for Quality, through its different programmes. This is the case of the promotion of the Advanced Management Model (AMM)—a reference model for many public and private organisations in the Basque Country, both in the industrial and service sectors—and the Euskalit recognition scheme associated with this Model.

With all these references in mind and also taking into account the experience acquired in the different calls made by Unibasq for recognition or Dual Quality Label and the reflection that, in a perspective of continuous improvement and according to its principles of action, the Agency carries out with its stakeholders, the Advisory Board of the Agency, in its session of 16 October 2020, has decided to approve this document in order to establish the procedure and requirements for obtaining the recognition or Dual Quality Label in the official Bachelor and Master's programmes of the SUV.

## 2. PURPOSE AND SCOPE

The recognitions or Quality Labels awarded by Unibasq to SUV Bachelor's and Master's programmes are distinctions established within the framework of a voluntary evaluation procedure for these programmes. The purpose of these awards is to support SUV universities in their efforts to improve a series of specific aspects relevant to their programmes. The main objective of these distinctions is therefore to promote and stimulate the efforts of SUV universities in the improvement of their programmes, with the secondary objective of improving the visibility of these efforts in the eyes of society. The Unibasq Quality Labels focus, specifically, on those aspects of the SUV universities' programmes in which the Basque university policy establishes its focus of attention and improvement (see previous section).

The main objective of the recognition or Quality Label for dual university education (hereinafter referred to as the Dual Quality Label) on which this document focuses is to promote and stimulate the effort to improve the incorporation of dual education in SUV Bachelor's and Master's programmes, with the secondary objective of improving the visibility of this effort in the eyes of society.

The Dual Quality Label may be extended to the entire programme or to an itinerary of the same that, due to its characteristics, may be susceptible to planning and integrating a Dual University Education Project. In the first case, all students taking the programme will receive dual education. In the second case, only students taking the pathway, but not those taking the same programme who are not included in it.

All official SUV Bachelor's and Master's programmes listed in the Register of Universities, Centres and Degrees (RUCT) are eligible for the Dual Quality Label on a voluntary basis-

This document establishes the requirements for obtaining the Dual Quality Label for official programmes listed in the RUCT of universities within the Autonomous Community of the Basque Country. In the case of other universities, the application of this procedure may be carried out within the framework of an agreement between the university and the Agency that includes and develops this assessment.

### 3. PROCEDURE FOR THE EVALUATION AND RECOGNITION OF DUAL OFFICIAL UNIVERSITY PROGRAMMES

#### 3.1. Receipt of the application for participation in Unibasq

Unibasq will carry out an annual call to apply for the Dual Quality Label. Universities shall submit an application according to Annex I for each programme or pathway that wishes to apply for the Dual Quality Label, following the evaluation criteria established in this document. In addition, evidence of compliance with these criteria must be presented in a separate document. Applications for recognition of programmes that propose modifications, of any kind, with respect to the last programme report verified or accredited by Unibasq or another competent assessment agency will not be accepted. The modifications, submitted through the channels established for this purpose, must have been approved prior to the application for assessment.

These should be projects with a certain degree of deployment and therefore able to demonstrate some achievements.

The official application process will be specified in the Unibasq call for applications.

#### 3.2. Report preparation by Unibasq

The issuing of the report for recognition in dual education will be carried out by the Unibasq Vectors Evaluation Committee, made up of academic staff of recognised prestige from different fields of knowledge, a person with a professional profile and a student. The activity of the Evaluation Committee will be led by the indications established by Unibasq in its Code of Ethics and Guarantees, as well as in the internal procedural rules contained in this document. This Committee may be advised by professionals, students and academics.

The Unibasq Vectors Evaluation Committee will draw up a proposal for a reasoned report, according to whether or not the established assessment criteria have been met, pronouncing itself in terms of favourable or unfavourable to obtaining recognition. In the latter case, the aspects that must necessarily be modified within the period for allegations in order to obtain a favourable report may be indicated. This proposed report shall be sent to the university so that it may present allegations within a period of 10 calendar days. Once the deadline has expired and the allegations have been assessed, if applicable, the Unibasq Vectors Evaluation Committee will draw up a final assessment report, which may be favourable or unfavourable, and will send it to the applicant university and the Basque Government. When it is favourable, recommendations for improvement may be included, as well as the commitments to be acquired by the University in order to maintain the recognition, which will be processed in the same way as the rest of the recommendations made during the verification (ex-ante accreditation), monitoring or renewal of the accreditation of the programme.

The report shall be drawn up within a maximum period of 6 months from the date of receipt of all the documentation necessary to carry out the assessment. Failure to issue an express resolution within the aforementioned period will mean that the application will be considered rejected.

#### 3.3. Outcome of the evaluation process

When the programme or pathway obtains the Dual Quality Label, the university shall include this recognition as "dual or alternating university-university education" in the diploma supplement of the student who has followed the

curriculum of the programme or dual pathway. Likewise, it shall include in the public information and dissemination activities of the programme that the entire programme is recognised as dual or that it includes a dual pathway. In the latter case, the specific name of the pathway and the number of available places on it must be explicitly stated in the dissemination.

In order to make it easier to identify the programmes that have been awarded the Dual Label, Unibasq will make available to the university whose programme has been awarded the digital and paper version of a certificate with a visual presentation similar to the one shown in the following image:



The certificate will include a registration number associated with the recognised programme or pathway. Together with the certificate, Unibasq will make available to the university the digital image files with different versions of the Unibasq Dual Quality Label Mark, together with a Manual of corporate use of the Unibasq Quality Label Marks.

The Quality Labels awarded may not be transferred to other programmes or institutions other than those that have passed the evaluation carried out by Unibasq, nor may they be extended or transferred to units or areas that are not covered by the scope of their evaluation.

Under no circumstances may the recognition or the Quality Label be used in the following cases:

- If the Label's initial evaluation process has not been passed.
- If the positive evaluation of the label has been withdrawn during the monitoring process.
- If there has been a substantial change in the programme affecting the nature of the Label and such change has not been approved by the Agency.
- If it is not used for the purpose for which it was created.

The Brand that refers to the recognition or Dual Quality Label is owned by Unibasq and will be registered at national and European level, and is therefore legally protected.

Universities and university centres whose programmes (either a complete programme or a pathway within that programme) are recognised or awarded the Unibasq Quality Label may use the images associated with the Unibasq

Quality Labels –i.e. their brands– to differentiate such programmes or to promote them. To this end, they must comply at all times with the guidelines established in the aforementioned Manual of Use, as well as the usual corporate image guidelines for this type of case. References to Unibasq awards and Quality Labels must always be applied in a clear and honest manner, avoiding confusion.

Unibasq is obliged to ensure the proper use of its awards or Quality Labels. In the event that it becomes aware of any improper use, it will initiate an informative procedure that will be notified to the person responsible for the programme and/or institution concerned so that he/she can present allegations (in person or in writing). The outcome of the hearing process may result in a written warning requesting that the conditions of use of the Quality Label be respected. When warnings are not heeded, or are more serious, Unibasq will initiate the corresponding legal actions and, if appropriate, will bring the facts to the attention of other bodies or institutions, as well as the media.

### 3.4. Monitoring

The monitoring of the recognition or Quality Label whose award is defined in this document will be integrated in the monitoring and renewal of the Accreditation of the recognised programme or in the renewal of the Institutional Accreditation of the Centre responsible for the offer of the recognised programme.

The persons responsible for the recognised programmes must inform Unibasq of any incidents in their deployment with regard to this Quality Label; the Agency may, ex officio, request any additional information that its competent committee or management deems appropriate.

If, in the course of the monitoring or renewal of the accreditation of the recognised programme (or in the renewal of the institutional accreditation) or in this ex officio action, it is detected that the programme no longer meets any of the requirements necessary to obtain recognition or that the commitments included in the assessment report have not been met, the Agency may withdraw the recognition or Quality Label granted if the competent Committee deems it appropriate. The university may make the allegations it deems appropriate once it has received notification of non-compliance with the requirement(s) from the Agency. After considering such allegations, the Committee will issue a final decision on whether or not to withdraw the Quality Label. Withdrawal will automatically imply the impossibility of including the reference to the recognition, both in the diploma supplement and in any type of information or public dissemination of the programme or pathway concerned.

In duly justified exceptional cases –such as circumstances of force majeure, very severe economic crises and similar cases–, the Agency shall accept a temporary failure to comply with some of the requirements laid down in this document. In any case, the university in such an exceptional situation shall notify the Agency as soon as possible.

## 4. EVALUATION CRITERIA

The evaluation of the recognition proposals will be carried out taking into account the following evaluation criteria that coincide with the sections indicated in Annex I of Royal Decree 1393/2017 for the presentation of the report that configures the official programme project that the universities must present for its corresponding verification (ex-ante accreditation).

### Presentation

Initially, a descriptive summary of the Dual University Education Project of the programme or pathway eligible for recognition must be drawn up. In order to obtain recognition, projects with a certain degree of deployment that can demonstrate significant achievements should be considered.

The Dual University Education Project will be aimed at developing, among others, the following aspects: integrated learning in the academic and professional environment; cooperation between the university, the company or entity and the students in the design and development of university education; the appropriate training of the student to ensure their comprehensive university education, as well as their qualified employability and their capacity for entrepreneurship, creativity and innovation.

Taking as a reference the previous work mentioned in the reference framework of this document carried out by the Working Group of the Basque Council of Universities on the University-Business field, the Dual University Education Project must compulsorily include, one or several training periods of integration in the entity for the co-development of dual education projects – which in some programmes with dual pathways are called "Company placement" –, with a relevant role of shared tutoring/mentoring of the student by the university and the entity; it must also include the completion of the Final Bachelor's/Master's Project in collaboration with one or more companies or organisations. It may also include, in this case without being compulsory, dual subjects with the participation of professionals from companies or organisations, together with the university teaching staff, or other similar academic activities.

The aforementioned training periods must have clear differentiating characteristics from conventional university internship programmes. Among other aspects, the clear complementarity of learning in the academic environment and the professional environment and the relevance of the role of tutoring/mentoring shared by the company and the university in these training periods should be highlighted.

The Dual University Education project will be formalised by means of a collaboration agreement between the parties. This agreement will indicate, among other aspects, the objectives of the project, the learning outcomes of the university programme to be developed and the obligations of the university, the entity or entities and the students. The student will have, both in the university and in the entity, a responsible person with the appropriate training for the mentoring of his/her training –called tutor/mentor or tutor/mentor in this document–, in order to ensure the full training development of the Dual University Education project. Due to the importance of the role played by the person who participates in the training of the student in the entity, a series of curricular requirements may be established to ensure the quality of the mentoring.

## **Description of the programme**

1.1. A detailed description of the spirit and content of the Dual University Education Project to be undertaken. As stated above, it must be a project aimed at developing, among others, the following aspects: an integrated learning project in the academic and professional environment; the special co-responsibility between the university, the company or entity and the students in the co-design and co-development of the university education; the appropriate training of the student to ensure both their comprehensive university education, as well as their qualified employability and their capacity for entrepreneurship, creativity and innovation.

1.2. This section must include the number of places available for students on the programme or dual pathway, with the university guaranteeing that it has sufficient entities to take in all students. The list of entities participating in the dual education must be presented, as well as the signed agreements that support these collaborations, guaranteeing



that they cover the places offered. Likewise, the suitability of these companies/entities in relation to the itinerary to be implemented must be justified.

In order to guarantee that each academic year there are enough companies or entities to host all students, the university must report annually on the number of students hosted by each company or entity. This commitment must be stated in the application for the Dual Quality Label.

In the case of pathways, the Dual University Education projects submitted must have a minimum number of relevant places with respect to the total number of new places for the programme or, failing this, they must include a projection that guarantees this within a reasonable period of time. For both programme and pathway recognitions, the university must guarantee that it has the necessary means to accommodate the students and deploy the project presented.

1.3. The university will indicate the total number of credits of the syllabus to be taught at the institution or in collaboration with the institution. In order to obtain recognition, the Dual University Education Project will include dual training activities that will entail, as a whole:

- Between 25 and 50 per cent of the credits, in Bachelor's programmes of at least 240 credits.
- Between 20 and 40 per cent of the credits in 180-credit Bachelor's programmes.
- At least 40 per cent of credits in Master's programmes.

These percentages must include the Bachelor's/Master's Final Project carried out in collaboration with companies or entities.

1.4. The Dual University Education Project must include one or more training periods of integration in the entity for the co-development of professional projects in one or more entities. These training periods – which, as mentioned above, in some programmes are called "Company placement" – will consist of carrying out a Dual University Education project involving tasks, in terms of their subject matter and qualification, that are directly related to the competences and learning outcomes developed in the Bachelor's or Master's programme in which the Dual University Education Projects are integrated.

## **2. Justification of the curriculum leading to a recognised qualification**

2.1. This section must justify the interest and relevance of the Dual University Education Project for the programme, the students, the companies or entities and society as a whole. The proposed Dual University Education Project must comply with the requirements mentioned in the previous section and its uniqueness with respect to other university training projects or modalities, such as those associated with conventional or customary internships, must be very clear.

For an adequate justification in the case of a pathway, a direct and explicit comparison between dual and non-dual training specific to the programme should be made, showing the difference in the way competences are acquired and their effects on the learning outcomes of the students.



2.2. The degree and form of participation of the participating organisations in both the co-design and the implementation of the programme or dual pathway shall be explained, demonstrating the necessary involvement of the participating organisations in the day-to-day running of the programme or pathway. In other words, it must be guaranteed that the institution is an active agent in the programme and in the teaching-learning activities, and not, for example, a mere recipient of students who carry out practical activities on its premises or in collaboration with them. It must be shown that there is an agreement and joint work between both institutions with a view to the co-development of the Dual University Education Project. Likewise, the functions and roles assumed in the entity in relation to the Dual University Education Project must be defined. In particular in TFG/TFM and other similar projects, the university must present a document that reflects how the entity is involved in its planning, deployment and evaluation.

On the other hand, the number of ECTS associated with the subjects to be developed in collaboration or in the institution must be clear.

Both in the application and in the evidence submitted, explicit reference should be made to Dual University Education and therefore references such as "external academic placements" or "extracurricular placements" should be avoided for the above mentioned reasons, i.e. to make clear at all times the unique nature of this type of university education.

2.3. To this end, the existence of a single mixed Commission between representatives of the university and representatives of the entities participating in the dual training is required, which will guarantee the coordination and integration of the activities carried out in collaboration or in the entity and those taught in the classroom in the Dual University Education Project. They must also include an analysis of the incidences detected and a follow-up of the students. The composition and profile of the members of the Joint Commission must be detailed. During the monitoring and renewal of the accreditation, the minutes of the meetings of the Commission may be requested, as well as information about the specific functions of the Commission and documentation that guarantees the coordination and integration of the activities carried out in the entity and those taught in the classroom.

### **3. Learning Outcomes**

3.1. In this section, it should be explained which learning outcomes of the programme or pathway will be developed in the institution and which in the classroom and how they will be developed. If a learning outcome is worked on in both areas, the different degree of development or way of acquiring it in each of the areas must be indicated, presenting, for example, the distribution of the ECTS taught at the university and at the institution by course and subject, as well as the training activities to assess the acquisition of the learning outcomes at the university and at the institution. The aim is to show that the design and implementation of the programme coordinates and integrates classroom activities with those carried out at the institution.

### **4. Access and admission of students**

4.1. The way in which students will be distributed among the different participating entities must be indicated, guaranteeing that all those enrolled in the programme or pathway will carry out the activities foreseen in the syllabus in one entity. A description of the student selection and distribution process must be included, indicating the criteria to be taken into account when making this selection, as well as detailing how they make it objective and its assessment. The body responsible for establishing these criteria must also be indicated. This information must be made public on the programme's website.

4.2. It must also indicate the link established between the student and the entity in or with which he/she will carry out the training activity, which will in any case include the Final Bachelor's Project or Final Master's Project.

In order to obtain recognition, it is required that between the student and the entity or entities with which the training activity will be carried out there is a legal link that involves remuneration to the student, given that this fact is understood as an indicator of the co-responsibility existing between the parties in relation to the Dual Education Project. The link between the student and the entity or entities will be covered by the specific employment contract associated with Dual University Education in the labour regulations. Until such time as the specific employment contract for Dual University Education is defined in the labour regulations, any legal relationship between the student and the company or entity that involves remuneration for the student will be considered valid for the purposes of this document. The student's remuneration must be calculated at least on the basis of the Minimum Interprofessional Wage, and he/she must also be covered by a (social) insurance similar to that of the rest of the company's workers with regard to the coverage of the main common and labour contingencies (not being necessary, for example, the coverage of the unemployment contingency).

The purpose of the relationship between the student and the company or entity indicated will be to carry out tasks, in terms of their subject matter and qualifications, that are directly related to the learning outcomes developed in the Bachelor's or Master's programme studies that the student is undertaking, ensuring, at all times, the possibility of combining the work activity with the academic activity.

In exceptional cases, in those companies or entities in which contracts or links of the aforementioned nature cannot legally be formalised or in those special circumstances which, in the opinion of the Joint Committee, are duly accredited – such as circumstances of force majeure, serious economic crises, sectoral or business crises and similar –, a legal link may be admitted between the student and the company or entity which is not covered by the aforementioned employment contract, sectoral or business crises and similar –, a legal link not covered by the aforementioned employment relationship between the student and the company or entity may be admitted, but the full development of the Dual University Education project will be guaranteed at all times, justifying this in the following monitoring report.

The remuneration paid to the student by the entity or entities with which he/she collaborates in the Dual University Education Project must cover, at least, the training periods of integration in the entity for the co-development of dual education projects.

4.3. In general, credits (ECTS) to be taught at the institution may not be recognised for work activities or internships previously carried out, unless approved by the Joint Commission and in accordance with the limits established in the corresponding syllabus. To this end, it must be accredited that activities equivalent in both time and level of demand to those validated have been carried out. During the monitoring and renewal of accreditation, applications may be made for the recognition of credits processed in the programme or dual pathway.

## 5. Teaching planning

5.1. The syllabus of the programme or pathway must be provided, indicating the subjects or modules in which activities alternate in the classroom and in the institution, the duration of these activities and the criteria for their assessment and qualification. Specifically, in the case of dual subjects or modules, the timetable must be indicated, stating the time frame in which the activities in the classroom and in the institution will alternate. For example, if in

the first weeks there are only activities in the classroom and then the activities are carried out in the entity; or if certain hours in the classroom and certain hours in the entity are alternated in a week, etc.

5.2. The assessment of dual or alternating subjects or modules must involve both the person tutoring/mentoring the teaching in the classroom and the person tutoring/mentoring the teaching in the institution. The specific involvement of the organisation in the training activities and assessment systems must be detailed. The assessment criteria of the subjects, subjects or dual modules must also be indicated. The programme must allow for the acquisition of the established learning outcomes. Given the relevance of continuous and joint assessment, it is recommended to provide evidence of intensive joint tutoring between the institution and the university. For example, a student portfolio.

The credits in the institution or in collaboration with the institution must be embedded in specific subjects or modules in which part of their learning outcomes are acquired in the classroom and others in the institution, with the assessment of both being carried out jointly and in coordination between academic and academic managers and the institution.

Students must have previously completed the necessary training to guarantee the safe and effective development of the training in the entity.

## **6. Academic staff**

6.1. The profile of both the academic teaching staff and the profile of the tutor/mentor from the participating organisation(s) must be indicated, as well as specific and detailed information on the training received on Dual University Education. In the case of the tutor/mentor from the entity or entities, their experience and the dedication made available to the dual student, if applicable, will be specified. Due to the importance of the role played by the person involved in the training of the student in the entity, a series of curricular requirements may be established to ensure the quality of the mentoring.

6.2. The obligations that both the tutor/mentor of the entity or entities and the teaching staff acquire must be indicated and must be specified in the agreement with the entity, or in an annexed document signed by those who participate as teachers in the dual training. The university must submit a generic model agreement stating the dedication of the entity's tutor to the student.

## **7. Material resources and services**

7.1. The list of entities participating in the dual training shall be attached and it shall be justified how the university guarantees that they accredit sufficient conditions to develop the learning outcomes that the syllabus reserves for the activities in the entity. In particular, that the corporate purpose of the entities and the facilities and staff infrastructure are adequate for the level of development required for the acquisition of such learning outcomes. These aspects should be set out in a generic agreement. In addition, the evaluation and monitoring procedure for incorporating or maintaining the entities in the programme must be specified.

7.2. The agreements signed with the entities or, if applicable, the standard model signed by all of them separately or through an association or group of which they form part, must be included. The agreement shall specify the type of training that the tutors/mentors of the entities will receive.

## **8. Expected Outcomes**

There are no specific criteria in this section for dual training.

## **9. Quality Management System.**

The procedures that refer to dual training, as well as those related to the design and planning of the programme, its monitoring, implementation and compliance, shall be presented. They should allow the identification of expectations and needs in order to propose improvement actions based on the outcomes.

## **10. Academic calendar.**

There are no specific criteria in this section for dual training.

In Vitoria-Gasteiz, on 20 October 2020.