

Annual Management Plan

2022

1.- INTRODUCTION

Aligned with the Strategic Plan for the 2020-2023 time-horizon, the Annual Management Plan (AMP) 2022, which sets out the specific actions that will be deployed to achieve the strategic objectives set out, is designed and presented.

The present AMP 2022 was approved by the Governing Board of Unibasq at its session of 4 April 2022.

2. DEPLOYMENT OF STRATEGIC LINES AND OBJECTIVES

2.1. Strategic objectives and action lines in Line 1. Services: evaluation, accreditation, assessment, advice and foresight

<i>Code</i>	<i>Action lines</i>	<i>Activities</i>	<i>Deadline</i>
E1.01.01	Management and improvement of the main evaluation programmes	E1.01.01/01 Management and improvement of the official programmes evaluation E1.01.01/02 Management and improvement of the academic staff accreditation procedure E1.01.01/03 Management and improvement of the AUDIT procedure E1.01.01/04 Management and improvement of the UPV/EHU academic performance evaluation procedure E1.01.01/05 Management and improvement of the Sexenios and Ikertramos (academic staff research activities evaluation) procedures E1.01.01/06 Management and improvement of the Lifelong learning reports procedure E1.01.01/07 Improvement of evaluation procedures and guides (transversal) E1.01.01/08 Improvement of the follow-up and modifications in the review of official study programmes E1.01.01/09 Improvement of the review reports in the review of official study programmes E1.01.01/10 New REACU procedures and evaluation guides of official study programmes E1.01.01/11 Management and improvement of the DOCENTIA procedure E1.01.01/12 Reorientation and renewal of the Quality Labels	December 2022 December 2022 December 2022 December 2022 December 2022 December 2022 December 2022 December 2022 September 2022 December 2022 July 2022
E1.01.02	Improve recruitment, selection and participation of experts.	E1.01.02/01 Improvement in the selection and monitoring of the external experts E1.01.02/03 Improvement in the participation of international experts	December 2022 December 2022
E1.02.01	Consolidation of Unibasq's advice to other SUV players	E1.02.01/01 Systematic analysis of knowledge and advanced practices of the sector E1.02.01/02 Identification of current and future challenges in evaluation E1.02.01/01 Advice to the main actors of the SUV in the design/deployment of study programmes	December 2022 December 2022 December 2022

E1.02.02	Reorganisation and consolidation of the University Observatory - Behatokia	E1.02.02/01 Renewal and maintenance of the University Observatory - Behatokia	December 2022
E1.03.01	Promoting new evaluation services that add value to SUVs	<p>E1.03.01/01 Design of the Institutional Accreditation procedure for the SUV</p> <p>E1.03.01/02 Design of the pilot project for the Institutional Accreditation procedure for the SUV</p> <p>E1.03.01/03 Follow-up of artistic study programmes evaluation</p> <p><i>E1.03.01/04 Review of R+D+i projects</i></p> <p><i>E1.03.01/05 Review of the call for Research Teams of the SUV</i></p>	<p>July 2022</p> <p>December 2022</p> <p>December 2022</p> <p>July 2022</p> <p>May 2022</p>

2.2. Strategic objectives and lines of action in Line 2: Projection and relation with the region

<i>Code</i>	<i>Action lines</i>	<i>Activities</i>	<i>Deadline</i>
E2.01.01	Consolidation of Unibasq's catalytic role in SUVs	E2.01.01/01 Participation in the working group of the SUV E2.01.01/02 Promote meetings with other actors of the SUV E2.01.01/03 Follow up of new law and regulation developments E2.01.01/04 Knowledge management about new international key developments E2.01.01/05 Collaboration in the definition of the new Basque University-Business Strategy	December 2022 December 2022 December 2022 December2022 December 2022
E2.01.02	Managing and improving collaboration with international university stakeholders	E2.01.02/01 Promotion of the collaboration with international actors	December 2022
E2.02.01	Improving collaboration with other state quality agencies	E2.02.01/01 Promote the participation in REACU E2.02.01/02 Interchange of experiences at all levels with other agencies	December 2022 December 2022
E2.02.02	Improved collaboration with other international quality agencies	E2.02.02/01 Management of the collaboration with ENQA and EQAR E2.02.02/02 Participation in other related international networks	December 2022 December2022
E2.03.01	Improving information on the work carried out by the Agency	E2.03.01/01 Maintenance and improvement of the web and social media communication E2.03.01/02 Training and/or dissemination activities in the higher education sector E2.03.01/03 Training and/or dissemination activities in the education sector, non-higher education	December 2022 December 2022 December2022
E2.03.02	Strengthening alliances and partnerships with other stakeholders	E2.03.02/01 Collaboration with students E2.03.02/02 Collaboration with Euskalit E2.03.02/03 Collaboration in the project GEARING-Roles (UD)	December 2022 December 2022 December 2022

2.3. Strategic objectives and lines of action in Line 3: Direction, resources and people

<i>Code</i>	<i>Action lines</i>	<i>Activities</i>	<i>Deadline</i>
E3.01.01	Improved management of IT and digital resources	E3.01.01/01 Adaptation of IT resources to the requirements of the new regulation framework of the evaluation of study programmes (RD 822) E3.01.01/02 Management and review of archives: Analysis of the Review Commission of the Basque Government	December 2022 December 2022
E3.02.01	Improvement actions to respond to the needs of Unibasq and staff oriented towards service improvement.	E3.02.01/01 Satisfaction evaluation of users and stakeholders E3.02.01/02 Follow-up and improvement of the Unibasq Equity Plan E3.02.01/03 Follow-up and improvement of the Unibasq Basque Language Plan E3.02.01/04 Management and Improvement of aspects related to the Data Protection legislation E3.02.01/05 Follow-up and Improvement of the management system LinkedIn to the Bikain certificate E3.02.01/06 New Unibasq staff agreement 2022	December 2022 December 2022 December 2022 December 2022 December 2022 December 2022
E3.03.01	Training plan aligned with the purpose, needs and challenges of Unibasq	E3.03.01/01 Participation in trainings, seminars and external conferences E3.03.01/02 Visits to university centres for practical knowledge E3.03.01/03 Internal interdisciplinary training sessions	December 2022 December 2022 December 2022
E3.04.01	Improving the structure and functioning of the Technical Committees	E3.04.01/01 Internal evaluation of the Technical Committees work E3.04.01/02 Review of the retributions for the evaluations	December 2022 December 2022